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1st Call for Proposals

Information Event

03 May 2023, Venice

Project content and budget requirements

Marco Zecchinato - Joint Secretariat

Information event 1st Call for Proposals, 03 May 2023 - Venice

Content



- Project content requirements
 - Application package
 - Eligible applicants
 - Partnership
- Project budget requirements
 - 3 “e” rule
 - Simplified cost options (SCOs)
 - Budget lines

Application package

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- INTERREG VI-B IPA Adriatic-Ionian Cooperation Programme adopted by the European Commission with Decision C(2022)8953;
- Application Manual first call for proposals;
- Off-line Application Form;
- Lead Partner and Project Partner's Declaration templates;
- Associated Partners' Declaration of interest template;
- Joint Electronic Monitoring System (JEMS) guidance;
- Subsidy Contract Template;
- Partnership Agreement Template.

1st Call for proposals LINK:

www.adrioninterreg.eu/index.php/call-for-proposals/ipa-adrion-first-call-for-proposals/

Eligible organizations

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1. Established under the national law of one of the participating countries of the Programme;
2. Have their legal seat and their seat of operations in a participating country/part of a participating country included in the Programme area;
3. Be endowed with legal personality.

Eligible organizations

Eligible **financing project partners** shall either be, according to their **legal status**:

- 1. Public authorities** at national, regional and local public bodies, and associations formed by one or several of such public bodies;
- 2. Bodies governed by public law**, and associations constituted by one or several bodies governed by public law, as defined in *Article 2(4) of Directive 2014/24/EU on public procurement*;
- 3. EGTC**, *in accordance with art. 23.6 of Interreg Regulation*. Eligible EGTC must be governed by the law of one of the IPA ADRION participating countries where the EGTC has its registered office. An EGTC cannot be a sole partner of an IPA ADRION project proposal;
- 4. Private bodies**, including private companies, having legal personality;
- 5. International organisations** under the national law of one of the IPA ADRION participating countries.

Eligible organizations

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Financing partners must ensure that:

- They have adequate human and technical resources to ensure a sound project implementation and management;
- Their administrative involvement in the project does not undermine their daily activities;
- Their financial commitment within the project is adequate to their size and capacity;
- They have the financial capacity of advancing payments for the implementation of project activities.

Eligible organizations

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LEAD PARTNER

The following organizations located in ERDF and IPA participating countries shall be considered as **eligible LPs**:

- Public bodies, including their association;
- Bodies governed by public law and their associations, including EGTCs, governed by public law;
- International organizations ruled by national law;
- Assimilated partners*

Eligible organizations

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FINANCING PARTNERS

- the "bones" of the project proposals;
- financially contribute to the project;
- Financing project partners can be:
 - Public bodies;
 - Bodies governed by public law and their associations, including EGTC, governed by public law;
 - International organization ruled by national law;
 - Assimilated partners*;
 - Private bodies.

Eligible organizations

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ASSIMILATED PARTNERS

- those **Italian public authorities** at national level which are competent in their scope of action for certain parts of the eligible area but located outside of it (e.g.: Ministries), are considered as Assimilated partners;
- assimilated partners have equal rights and obligations of applicants located within the Programme geographical area;
- the attribution of the characteristic of Assimilated Partner to an Italian institution located outside the Programme area shall be duly justified in the project application and further assessed with the support of the Italian NCP.

Eligible organizations

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ASSOCIATED PARTNERS

- bodies willing to be involved in a project with an observer or associated status without financially contributing to the project;
- do not act as service providers;
- must be located in the European Union or in the IPA countries of the IPA ADRION programme area;
- their participation must be strategic to the project;
- expenditure incurred shall be limited to reimbursement of travel and accommodation costs related to their participation in project meetings;
- they do not count for the fulfilment of the partnership minimum requirements.

Partners from San Marino

- they may be involved either as Project or Associated Partners;
- their participation shall not count for the fulfilment of the minimum eligible partnership size requirement;
- they will not benefit from Interreg funds; their engagement shall be ensured by their own funds;
- they must ensure their contribution to the achievement of project outputs and results.

Partnership requirements

ERDF countries: Croatia,
Greece, Italy, Slovenia

- At least 3 partners from 3 different ERDF participating countries

IPA countries: Albania,
Bosnia and Herzegovina,
North Macedonia,
Montenegro, Serbia

- At least 3 partners from 3 different IPA participating countries

+ SAN MARINO
(partner or associated
partner)

- Eligible project proposals must **involve partners located in the programme geographical area.**
- Eligible partnership is composed of at least **6 financing partners** from 6 different participating countries of the Programme area.

It is recommended that **eligible partnership** does not involve more than **12 financing project partners.**

Partnership requirements

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LIMITATIONS

- The partnership can include up to a maximum of 2 financing Project Partners from the same participating country.
- The same organization **cannot be:**
 - Lead Partner in more than 2 project proposals; they must be in two different Priority Axis;
 - Involved in more than 3 project proposals per call.

Partnership requirements

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EXCEPTION

•Public institutions/private non-commercial entities can be considered as “**PER DEPARTMENT**”:

- Ministries;
- Regional bodies (regions/counties/autonomous provinces);
- Universities/research institutions;
- Chambers of Commerce and Industry (with its sectoral associations/chambers/regional networks).

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BUDGET

FROM THE ACTIVITIES TOWARD EFFECTIVE BUDGET

«3E» principles

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Sound financial management

Source: Reg.(EU) 2018/1046

- **Economy** – it requires that the resources used by the beneficiary in the pursuit of its activities shall be made available in due time, in appropriate quantity and quality and at the best price.

- **Efficiency** - it concerns the best relationship between the resources employed, the activities undertaken and the achievement of objectives.

- **Effectiveness** - it concerns the extent to which the objectives pursued are achieved through the activities undertaken.



OUTPUTS

RESULTS

Hierarchy of rules on eligibility of expenditure

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EU LEGAL FRAMEWORK

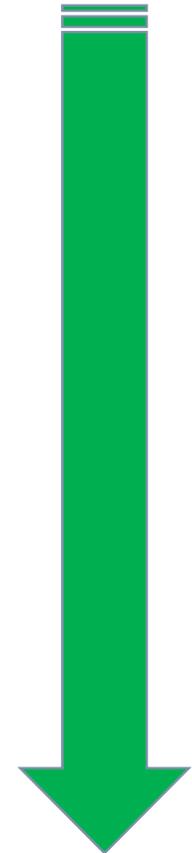
PROGRAMME RULES

- Established jointly by the programme participating countries;
- Apply to the programme as a whole;
- Without prejudice to the rules on EU level.

NATIONAL RULES

For any other matters not covered by EU rules and programme rules.

Stricter rules in areas prescribed by EU rules.



Budget lines

1. **Staff costs;**
2. **Office and administrative expenditure;**
3. **Travel and accommodation costs;**
4. **External expertise and services costs;**
5. **Equipment expenditure.**

Programme strongly recommends use of Simplified costs options (SCOs).

Available simplified costs options (SCOs)

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Staff costs

- Flat rate of 20% of the direct costs other than staff

Office and administrative costs

- Flat rate of 15% of eligible staff costs

Flat rate calculation for the following budget lines: Office and administrative, Travel and Accommodation, External expertise and services and Equipment

- Flat rate of 40% of direct staff costs

Available simplified costs options (SCOs)

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- **Preparation costs**
 - LUMP SUM = 14.200 EUR at project level
- **Travel and accommodation** – available 2 different rates for ERDF partners and IPA partners:
 - 10% FLAT RATE of staff costs for ERDF partners
 - 15% FLAT RATE of staff costs for IPA partners

Programme **strongly recommends** use of **Simplified costs options (SCOs)**.

Budgeting options – PARTNER BUDGET

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BUDGET LINES	OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5
1. Staff costs	REAL COSTS	20% FLAT RATE of other DIRECT costs	REAL COSTS	REAL COSTS	20% FLAT RATE of other DIRECT costs
2. Office and administrative costs	40% FLAT RATE of Staff costs	15% FLAT RATE of Staff costs	15% FLAT RATE of Staff costs	15% FLAT RATE of Staff costs	15% FLAT RATE of Staff costs
3. Travel and accommodation costs		15% FLAT RATE of Staff costs (IPA) OR 10% FLAT RATE of Staff costs (ERDF)	REAL COSTS	15% FLAT RATE of Staff costs (IPA) OR 10% FLAT RATE of Staff costs (ERDF)	REAL COSTS
4. External expertise and services costs		REAL COSTS	REAL COSTS	REAL COSTS	REAL COSTS
5. Equipment costs		REAL COSTS	REAL COSTS	REAL COSTS	REAL COSTS

Budgeting options examples

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BUDGET LINES	OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5
1. Staff costs	215.000 EUR	48.000 EUR (20% FLAT of other direct costs)	150.000 EUR	100.000 EUR	50.100 EUR (20% FLAT of other direct costs)
2. Office and administrative costs	86.000 EUR (FLAT RATE 40% of Staff costs)	7.200 EUR (15% FLAT of Staff costs)	22.500 EUR (15% FLAT of Staff costs)	15.000 EUR (15% FLAT of Staff costs)	7.515 EUR (15% FLAT of Staff costs)
3. Travel and accommodation costs		4.800 EUR (10% FLAT of Staff costs)	10.500 EUR	10.000 EUR (10% FLAT of Staff costs, ERDF partner)	10.500 EUR
4. External expertise and services costs		140.000 EUR	50.000 EUR	100.000 EUR	140.000 EUR
		100.000 EUR	67.000 EUR	70.000 EUR	100.000 EUR
5. Equipment costs					
TOTAL BUDGET	301.000	300.000	300.000	295.000	308.115

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